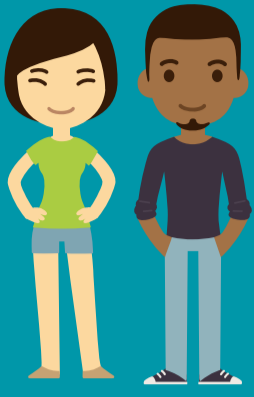




# Privacy at a Glance

## for Yukon Educators



How do educators protect the privacy of student personal information when the demand for access to digital and virtual learning platforms and tools is accentuated with the current shift to remote teaching & learning? Be aware.



### What is Student Personal Information?

Any recorded information about an identifiable individual including:

- Name (first and last)
- Student ID & email address
- Address or telephone number
- Age, gender, educational history
- Photos, videos or audio of students



### Teacher Websites

What website publishing tools should teachers use?

Yukon Education supports [Weebly](#), or [O365 Sway](#). Make sure you discuss your intentions with your principal.

- [Web Publishing Guidelines for Yukon Schools](#)



### What iPad Apps are sanctioned by Yukon Education?

- [Yukon Education-Supported Apps K-7](#)
- [Yukon Education-Supported Apps 8-12](#)



### Zoom Virtual Conferencing

Is Zoom safe to use with students?

- [Zoom-Privacy Recommendations](#)

To host 'meetings' you need a Yukon Education Licensed Account. Talk to your principal.

- [Getting Started with Zoom](#)



### What Digital Tools are unacceptable?

- Dropbox
- Personal iCloud accounts
- Personal Google Drive
- Personal Microsoft OneDrive



### Cloud Services - O365 & G Suite

How do students get Microsoft Office 365 or Google G Suite Accounts?

Work through your principal

- [Cloud Services- Student Terms of Use](#)
- [Getting Started with MS O365](#)
- [Getting Started with Google's G Suite](#)



### Online Apps - Can I Use Them?

- Always fully review online resources or lessons before assigning them to learners

- [Online Learning App Evaluation Request](#)

- Online services that require only the teacher to have an account and use no student personal information are generally safe.

- See Teachers' Global Conference/Privacy Toolkit on First Class



### FreshGrade

How can I start my students using FreshGrade?

Managed accounts use information from Aspen so you do not add your own students, they will be included in your account.

- [Getting Started with FreshGrade](#)



### Posting Videos Online

Can teachers post videos on YouTube?

- Teachers can create an unlisted channel on [YouTube](#).

- Host videos in [O365 Stream](#)

- Use [O365 Sway](#) an online presentation app



### Privacy Toolkit

The privacy toolkit was developed to educate teachers about protecting the privacy and security of the personal information of their students.

- [ATIPP](#) (Access to Information & Protection of Privacy)

- See Teachers' Global Conference/Privacy Toolkit on First Class

